

**North Brunswick Public Library
Board of Trustees Meeting Minutes
October 19, 2022**

Location: Meeting held in library children's section

Attendance:

Trustees: Matt Almeida, Christine Braccino, Susan Mitchell, Alberta Paladino, Bruce Trattler

Trustees Not Present: Melanie Paccillo, Ann Rosenzweig, John Willard

Library Staff: Zoltan Braz (Library Director)

At 7:02 P.M., with a quorum present, Mr. Trattler, President, called the meeting to order. He asked if proper notice of the meeting was given as required by the New Jersey Sunshine Laws. Mr. Braz, Library Director, confirmed that proper notice was given.

Minutes of September 21, 2022 Board of Trustees Meeting

A motion was made to approve the September board meeting minutes, with the correction of the stated board member in the Trustee Q&A section from Ms. Paladino to Ms. Paccillo.

Motion: Ms. Paladino

Second: Mr. Almeida

Approval: Unanimous

Correspondence

Mr. Braz shared -

- North Brunswick Food Bank sent thank you for library's food drive
- Assemblyman Danielsen sent thank you for library's participation in backpack program
- Mayor Womack's office shared that he and Council President Davis will follow up on replacement for Dr. William Lopez who was Township Council Representative at the library board meetings.

Payment of Bills

A motion was made to approve the payment of October bills.

Motion: Ms. Mitchell

Second: Mr. Almeida

Approval: Unanimous

Treasurer's Report

The Treasurer's Report as of 9/30/2022 was submitted to the board review. No items of note.

Statistical Report

Mr. Braz shared the Statistical Report as of 9/30/2022 with the board for review. The number of new and renewed library cards continues to do well due to library team's outreach initiative.

Director's Report

The October Director's Report was submitted to the board for review. It included updates on -

- the successful Walk Your Child to School & Library Card Signup Event - a collaborative event with several organizations including Mobile Family Success Center of Middlesex County, Keep Middlesex Moving, North Brunswick Township Education Association and the NBT Police Department
- library's participation in food drive for North Brunswick Community Food Bank

Committees' Reports

Personnel and Salary

No updates to report.

Contract Negotiations

Mr. Trattler shared that contract negotiations with the union are almost complete. No items of note to update the board at this time.

Budget and Finance

No updates to report.

Building and Grounds

No updates to report.

Friends of the Library

Mr. Trattler shared that the next Friends' meeting will be on 10/24/2022.

Fundraising

Ms. Braccino shared that the next Foundation meeting will be on 11/14/2022.

Strategic Plan

No updates to report.

Capital Planning

See Old Business section.

Old Business

In addition to exploring fundraising options for a new library building, Mr. Trattler shared that a meeting was held on 9/27/2022 with library's architect, Anthony Iovino, to review the library space expansion options. Potential expansion options were discussed. Mr. Braz shared with the board a site drawing by Mr. Iovino of a possible expansion option.

Follow-up: Ms. Braccino will update Ms. Paccillo, Chair of Capital Planning Committee, on the meeting with the library architect and identify next steps.

New Business

Board of Trustees 2023 Meeting Dates - the Board reviewed and concurred with the 2023 Meeting Schedule.

Trustee Q&A

Ms. Braccino inquired if meeting has been held/scheduled with the town's Superintendent of Schools to review the library's outreach initiative. Mr. Braz said that he has reached out to Superintendent, and awaiting response.

Public Hearing

No public in attendance.

Announcements

Mr. Braz shared that Mayor Womack has appointed a new trustee to the library board. Ms. Banerjee will join the board at the November 16, 2022 meeting.

Adjournment

A motion was made to adjourn meeting at 7:49 P.M.

Motion: Ms. Mitchell

Second: Mr. Almeida

Approval: Unanimous

Meeting minutes submitted for approval by Christine Braccino, Board Secretary